

ACPMA Exemption Policy

ACPMA recognises prior certificated qualifications equivalent to ACPMA units for the Certificate Level. ACPMA operates an equality and diversity exemption policy and welcomes applications for exemption on the basis of comparable qualifications from recognised institutions which satisfy the ACPMA criteria for awarding exemptions.

Avoiding repetition

The aim of the ACPMA exemption policy is to recognise appropriate prior certificated learning that can be equivalent to units in the ACPMA professional qualifications and to ensure that students do not need to repeat learning that they have gained previously.

Applications can be made for exemption from one or more units of the Certificate Level, but **no more than 50%** of the whole qualification. This policy will outline how an individual who has already completed other qualifications may apply for an exemption from ACPMA.

If a candidate believes that they may be eligible for an exemption, they should make the application well in advance of registering.

Exemption basis

Applications for exemptions may be made from units of the Level 4 Certificates only. Exemptions are granted on the basis that a recognised qualification has been completed and certificated. Exemptions for the ACPMA qualifications are listed at the end of this document.

The agreed

The artefact put forward as equivalent must:

- have a substantially similar content to that of an ACPMA unit; and have the same or more credit points attached to it; and
- have covered at least 75% of the learning outcomes and assessment criteria for the relevant ACPMA unit(s);

- be at an equivalent or higher level to that of an ACPMA unit(s); have normally

- been successfully completed within the **last five years**;

- be a standalone unit or be part of a fully completed qualification;

No exemption is given for work experience or length of service within the industry

Applying for an exemption

If a candidate wishes to apply for an exemption they need to provide ACPMA with the following items.

A full academic transcript for the course that they have completed and are putting forward as evidence for exemption. This should show:

- the level of each unit;
- the credit value for each unit;
- the method of assessment; ○
- the result for each unit;
- the overall result for the qualification and the date of the award.

The full syllabus for the qualification completed

A completed mapping exercise indicating which items you feel carry over to the ACPMA syllabus

A certified copy of the full certificate showing completion

date Name and contact details of the Awarding Organisation

All of the above must be submitted to the Awarding Body before registering for the qualification:

ACPMA
Qualifications Department

ACPMA will then review the details submitted and aim to respond to your enquiry within 10 working days.

Your previous qualifications may entitle you to exemptions from certain CPA examinations. This will ensure that your point of entry is the most suitable for your level of knowledge and skills and will prevent you repeating areas with which you are already familiar. The exemptions are awarded by the exemption committee on a case to case basis. Students are advised to apply for the exemption based on their educational document and CVs to the exemption committee on the following email (.....XXX.....).

Holders of recognized business and/or accounting diplomas/degrees will be considered for exemptions from some or all of the CPA exams. Student with non-relevant degrees will be dealt case to case basis.

The Exemption is only considered on the basis of qualifications which contain relevant content to CPA papers.

ACPMA Exemption Policy

Subject Code	Subject	12 Years Education	14 Years Education	16 Years Education
<i>Certificate Level</i>				
C-1	Principals of Management	N.Exempt	Exempt	Exempt
C-2	Mathematics & Statistic for Management	N.Exempt	Exempt	Exempt
C-3	Fundamentals of Marketing	N.Exempt	Exempt	Exempt
C-4	Financial Accounting	N.Exempt	Exempt	Exempt
C-5	Business Economics	N.Exempt	Exempt	Exempt
C-6	Internal Audit Assurance	N.Exempt	Exempt	Exempt
<i>Diploma Level</i>				
D-1	Research Methods	N.Exempt	Exempt	Exempt
D-2	Statistical Inference	N.Exempt	Exempt	Exempt
D-3	Business Communication	N.Exempt	Exempt	Exempt
D-4	Cost Accounting	N.Exempt	Exempt	Exempt
D-5	Financial Management	N.Exempt	Exempt	Exempt
D-6	Business Taxation	N.Exempt	Exempt	Exempt
<i>Advanced Diploma Level</i>				
AD-1	Marketing Management	N.Exempt	Exempt	Exempt
AD-2	Business Communication	N.Exempt	Exempt	Exempt
AD-3	Human Resource Management	N.Exempt	Exempt	Exempt
AD-4	ERP System in Business	N.Exempt	Exempt	N.Exempt

AD-5	Development Economic	N.Exempt	N.Exempt	Exempt
AD-6	Managerial Accounting	N.Exempt	N.Exempt	Exempt
CPA				
CP-1	Business Policy	N.Exempt	Exempt	Exempt
CP-2	IFRS for accounting	N.Exempt	N.Exempt	Exempt
CP-3	Credit Management	N.Exempt	N.Exempt	N.Exempt
CP-4	Analysis of Financial Statement	N.Exempt	N.Exempt	N.Exempt
CP-5	Investment Management	N.Exempt	N.Exempt	N.Exempt
CP-6	Fraud Auditing and Forensic Accounting	N.Exempt	N.Exempt	N.Exempt
Total Exemptions		0	17	20

ACPMA Professional Exemption Policy

- Applicants having 12 years of education have to appear in all examinations. No Exemptions are privileged for the applicant.
- Applicants holding 14 years of education are exempted from 17 courses and to appear in only 7 examinations.
- Entrance is only for Experienced Professionals (Minimum 6 years' Experience in related field).
- 16 years Education with experience will have to appear in 4 Exams.
- Exemptions can be granted on the basis of certificates and experience holder candidates.
- Professional certificate holders can claim for exemptions, the exemption criteria will vary from case to case.

Email certificates@acpmaglobal.com

